



**Building Service 32BJ Health Fund**

101 Avenue of the Americas  
New York, NY 10013-1991

[www.seiu32bj.org](http://www.seiu32bj.org)

212-388-3500 Benefits Information

212-388-2000 General Information

## **Summary of Material Modifications Building Service 32BJ Health Fund Suburban Plan**

### **Eligibility Rules for employees of the New York City public schools:**

Eligibility for benefits under the Building Service 32BJ Health Fund Suburban Plan is determined by the number of hours worked in a 28-day pay period. Once the hours requirement is met and satisfaction of a wait period occurs coverage begins.

Hours requirement: The number of hours you work in a 28-day pay period determines the level of coverage (no coverage, single coverage or family coverage) to which you are entitled. If you work 59 or fewer hours in a pay period, you are not eligible. If you work 60-149 hours in a pay period you are eligible for single coverage. If you work 150 or more hours in a pay period you are eligible for family coverage. You will be transferred to a new level of coverage if the hours reported changed and stayed at the same new level for 2 consecutive payroll periods. Transfer will be effective as of the report date of the second payroll period.

Wait period: If the Fund is notified of your date of hire, there is a 90 day wait period for coverage to begin. If the Fund is not notified of your date of hire, you must appear on three consecutive Department of Education payroll reports. Your date of hire will be recorded as the last day of the first payroll period and you will satisfy the wait period 90 days later. You will be entitled to the level of benefits (no coverage, single coverage, family coverage) consistent with the number of hours reported on the third consecutive payroll report.

Termination: You will be terminated if not reported on two consecutive payroll reports. Termination will be effective as of the last day of the second payroll period.

If you have questions about this notice or want further information please contact Member Services at 1-800-551-3225 between the hours of 8:30AM and 5:00PM Monday through Friday.

June 10, 2009